Posting: Interns at the Illinois FFA Center

**Job Title:** Illinois FFA Center Intern

**Location:** Springfield, IL.

**Position Description:**
The Illinois FFA Center Interns will assist in preparation of many summer events taking place with the various organizations within the Illinois FFA Center. A strong FFA background and agricultural education experiences will be preferred.

**Specific Responsibilities:**
- Assist in preparation for the State FFA Convention
- Assist in preparation for the IAVAT Conference
- Coordinate and assist in supervising the Illinois FFA Barnyard at the Illinois State Fair
- Create media and marketing materials for the Illinois FFA Center
- Assist in preparation for the Illinois FFA State Officer meetings, Leadership Camp and other events
- Assist in data entry and archiving of Illinois FFA Center documents

**Experience/Educational Requirements:**
- Must have completed freshmen year of college.
- Experience in planning, implementing, and organizing events.
- Knowledge of FFA, agriculture industry and agricultural education is considered essential.
- Cannot be a current Illinois FFA State Officer or a 2016 State FFA Officer Candidate
- Valid Drivers License

**Contract terms:**
- 3 month Internship – May 15 through the end of the Illinois State Fair (negotiable)
- Anticipated salary: $3,000
- 25 to 30 hours per week expected

**Starting Date:**
May 15, 2016 – is negotiable

**Application requirements**
- Letter of application
- Resume
- List of 3 professional references

**Application Deadline:** February 15, 2016

**Email application materials to:**
arochkes@illinoisffa.org

Questions can be directed to: Amy Rochkes, 217-753-3328, extension 103 or arochkes@illinoisffa.org
List serve message:

The Illinois FFA Center will be hiring 2 FFA Center Interns to assist the center in completing and coordinating many of our summer events, including FFA Convention, IAVAT Conference, duties at the Illinois State Fair, Leadership Camp and various other events.

Please see the attached posting. If you know of someone who may be interested in this opportunity please share this information with them. Thank you for your time and for passing this information along.

Have a GRAND day!
Mindy Bunselmeyer